

**ANGLOPHONE WEST SCHOOL DISTRICT**  
**Sustainability Study**  
**Forest Hill Elementary School**  
**Meeting Notes**  
**Tuesday, October 2, 2018**  
**6:30 p.m.**

<p><b>Council Members Present:</b></p> <ul style="list-style-type: none"> <li>• Tanya Adams – SD 01</li> <li>• Heather Hogan – SD 03</li> <li>• Andrew Corey – SD 05</li> <li>• Stephanie Haslam – SD 06</li> <li>• Terry Pond – SD 07</li> <li>• Sean Winslow – SD 08</li> <li>• Jane Buckley – SD 09 – Vice Chair</li> <li>• Kimberley Douglas – SD 10 – Chair</li> <li>• Faith Kennedy – SD 11</li> <li>• Wallace Carr – SD 12</li> </ul> <p><b>Council Member Regrets:</b></p> <ul style="list-style-type: none"> <li>• Andy Saunders – SD 02</li> <li>• Miriam Grant – SD 04</li> <li>• Mark Noël – SD 13</li> <li>• David Perley – First Nations</li> </ul>	<p><b>ASD-W Staff Present:</b></p> <ul style="list-style-type: none"> <li>• Catherine Blaney, Acting Superintendent</li> <li>• Carol Clark-Caterini, Executive Assistant to the Superintendent and DEC</li> <li>• Shawn Tracey, Director of Finance and Administration</li> <li>• Wayne Annis, Director of Schools – FEC</li> <li>• Daniel Wishart, Transportation Manager</li> <li>• Judy Cole, Director of Communication</li> <li>• Susan Young, Supervisor of Data and Accountability</li> <li>• Angus Smith, Facilities Manager</li> <li>• Nadine Peters, Assistant Facilities Manager</li> <li>• Richard McCarthy, IT Support</li> </ul> <p><b>Guests:</b>  Approximately 5 Community Members</p>
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➤ **Sustainability Study – Forest Hill Elementary School – Meeting #1**

- Kimberley Douglass, District Education Chairperson, welcomed everyone to the first Sustainability Study public meeting for Forest Hill Elementary School. Kimberley thanked the Principal of Forest Hill Elementary School for her hospitality and tour of the school prior to the meeting.
- Catherine Blaney, Acting Superintendent of ASD-W presented a 39 page power point presentation called Forest Hill Elementary School Sustainability Study. This presentation along with other documents supporting this study can be found on our website <http://web1.nbed.nb.ca/sites/ASD-W/sustainability/Pages/Fhes.aspx>
- The District Education Council (DEC) introduced themselves and they provided the area in which they serve as a Councillor.
- The next public meeting at Forest Hill Elementary School will be held on **November 15, 2018 at 6:30 p.m.** At that time, stakeholders will be given an opportunity to present to the DEC. A stakeholder registration form is posted on the Anglophone West School District website under Forest Hill Elementary Sustainability Study. This document needs to be completed and sent to Carol Clark-Caterini one week prior to that meeting to present to the Council. The final meeting will be held on **Thursday, January 24, 2019** at Fredericton High School, Tom Morrison Theatre.
- Three outcomes included in Policy 409 are to remain status quo (where the study is declared finished), to make a recommendation to the Minister of Education and Early Childhood Development to invest in repairs for the school, and thirdly, a recommendation to build a new school and close Forest Hill Elementary School and combine with Liverpool Street Elementary School for students continued education.

➤ **Public Comments and Questions**

- If the Province was to invest one million dollars into Forest Hill Elementary School rather than building a new school at a cost of 23 million, how long do you expect the life expectancy of the school to be? Shawn responded that we identify a school that has potential for a mid-life upgrade, such as Fredericton High School, and if the cost is less than 50% of a new school cost, then investments can be made. The reference to a million dollar upgrade at Forest Hill Elementary School in the presentation would be “bare bone” repairs, beginning with a new ventilation system. If we were to itemize all repairs needed at the school, the Capital Construction list would grow substantially. Shawn confirmed that a new Grade K-5 school would cost approximately 23 to 25 million.
- If the decision was to close Forest Hill Elementary School and build a new school, what do we do in the meantime with the repairs needed on the school? Shawn reported that we continue to maintain the maintenance of the school with keeping in mind a new school had been approved to be built. Large capital investments would not be done on the building but we would continue to meet health and safety regulations which are considered a priority 1 project. Priority II projects, such as washroom upgrades, would also need to be considered as long as staff and students are present in the building, as we would need to maintain the needs.

➤ **Closing Comments:**

- The Acting Superintendent reminded the community to be prepared for the next public meeting on November 15, 2018 by completing the stakeholder registration form available at the entrance of the school or on the ASD-W Forest Hill Elementary School Sustainability Study website. Once completed, this document needs to be submitted to [carol.clark-caterini@gnb.ca](mailto:carol.clark-caterini@gnb.ca) one week in advance of the meeting with details of who will be presenting to the District Education Council.

- The Superintendent's power point presentation was posted to the Forest Hill Elementary School Sustainability Study website that evening along with other pertinent documents for review. An e-mail address, [asdwsustainability@nbed.nb.ca](mailto:asdwsustainability@nbed.nb.ca) was provide for communication with the district along with the mailing address and contct phone number.
- Catherine Blaney thanked everyone for attending the meeting and for their questions and comments.
  
- **Date for Next Meeting: Thursday, November 15, 2018 – Forest Hill Elementary School - Meeting # 2**
  
- **The meeting was adjourned at 7:15 p.m.**